

University Budget Advisory Council
February 18, 2021
Action Minutes
Zoom recording on Canvas

Members present: Maggie Baker, Opinder Bawa, Michael Beseda, Sarah Blackburn, Shannon Burchard, Tyrone Cannon, Rochelle Fernandes, Jeff Hamrick, Michael Harrington, Monika Hudson, Berkeley Jimenez, Dennis Miller, Brad Morrison, Julie Orio, Gladys Perez, Spencer Rangitsch, Theo Retos, Julia Schulte, KT Waxman, John Zarobell

Members not present: Charlie Cross, Angie Vuong

Recorder: Linda Wong

Call to order: 12:00 pm

Approval of January 14th Minutes: Retos asked for a motion to approve the January UBAC minutes.

Action: Approve January 14, 2021 minutes. **Motion/second,** Morrison/Yang. **Vote:** Unanimous

Spring Census Update: Hamrick provided an update on spring 2021 enrollments; Beseda indicated spring enrollments were actually stronger than expected. Within the context of the higher education industry, Beseda stated the most impacted class would be those students who started in Fall 2020, since they were the first students to be part of a fully remote instructional semester.

Action: Report received for file.

Budget Gap: Harrington presented a new budget calculator for UBAC use in connection with options for closing the projected 2021/22 budget gap.

Action: Calculator received for file.

BA1987 technology budget assist request: Bawa provided his observations about the university technology footprint, current needs, and highlighted the PWC assessment in connection with his unit's budget assist request.

Action: Oral report received for file.

Budget savings allocation: Hamrick indicated that Cabinet provided direction regarding budget reductions consistent in patterns established over the last few years. Some units have argued that they should not be impacted as much as others; Provost Cannon indicated he felt budget reductions should be aligned with declining enrollments. Hamrick suggested that UBAC might wish to establish a philosophy regarding both the apportionment of budget assists as well as cuts.

Action: By consensus, UBAC members agreed to bring forward a formal set of guiding principles to use for budget augmentation or reduction allocations for discussion at its March meeting.

Just the Facts update: Hamrick indicated this document is being held up pending review from two administrative units but should be ready for review at the March UBAC meeting.

Meeting adjourned 1:32 PM